



## Fundraiser Request

- Fundraisers that take place **off-campus** must be approved by the building Principal and the Superintendent prior to the start of the fundraiser. A signed copy will be emailed back to the sponsor and the school office.
- Fundraisers that take place **on-campus** must be approved by the building principal prior to the start of the fundraiser.

Today's Date: \_\_\_\_\_

School: \_\_\_\_\_

Name of Group: \_\_\_\_\_

Name of Fundraiser: \_\_\_\_\_

Description of Fundraiser: \_\_\_\_\_

Proceeds to be used for: \_\_\_\_\_

Where it will take place: \_\_\_\_\_

Dates fundraiser is taking place: \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Name of Sponsor

\_\_\_\_\_  
Sponsor's Signature

\_\_\_\_\_  
Date

Approved By:

\_\_\_\_\_  
Name of Principal

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date